



## Login by Guest User or Registered User into e-GRAS Application and Creation of Challan:

1. User can login by entering “guest” as “Username” and “guest” as “Password” as shown in below mentioned screen.

**Login to Your Account**

guest

.....

Enter the result of equation:  
7x9=63

Login

2. Upon login as Guest, below mentioned screen will appear. Here User to select the “Category” as shown in below mentioned screen.

Finance Department  
Government of Haryana

Welcome : guest Date : 24-04-2017

Guest Home Profile Prepare Stamp Paper Stamp Paper Refund Generate Grn and Stamp paper Logout

**Guest Schema**

For Making Payment for more than one purpose on single challan please select Department and major head.

Select Category : --Select Category--

Select Purpose of payment

Department:-  
--Select Department for which payment is to be made--

Please read the instruction below

Now you can make any type of Government payment as well as generate Govern making Government payment as well as for generating stamp paper.

(i) Log in at the site https://egrashry.nic.in by using "guest" as user id and pass by you, then you should get yourself registered online on this site by providing s

(ii) Select the Category and the purpose of payment from the list provided. If the

(iii) In case purpose is selected from the list, then a challan filled up with releva be filled up by providing other relevant details. If "others" is selected then select head of account from the list provided. Select the district/sub district where offic details

Application/Examination fee  
CST  
Election  
Employee  
Entertainment Tax  
Excise Tax and Liquor Permit Fees  
Goods Tax  
Judicial Stamps  
LADT  
Land Compensation  
Marriage Registration Fee  
New Pension Scheme  
Non Judicial Stamps and Document Registration Fees  
Other Administrative Services  
Passenger Tax  
Police Fee  
RTI  
Tuition Fee  
VAT  
Vehicles Registration & Driving Licence

Note – After login as Guest, selected Scheme’s challan Page will be opened and User does not require making any profile for this purpose as shown in above mentioned screen.

3. After that user to select “Purpose of Payment” according to the “scheme” for which wants to generate the challan.

**Guest Schema**

For Making Payment for more than one purpose on single challan please select Department and major head.

Select Category : Application/Examination fee

Select Purpose of payment --Select Purpose of payment--

Department:-  
--Select Department for which payment is to be made--

Please read the instruction below

Application/Examination fee  
Application/Examination fee for Staff Selection Commission-SSC  
Application/Examination fee for State Public Service Commission-PSC  
Fees from the Application to the Haryana Police Recruitment Board-PRB



## NEFT/RTGS Payment in e-GRAS Haryana Application

4. Upon selection of “**Purpose of Payment**”, respective “**Department**” & “**Major Head**” will be automatically selected as shown in below mentioned screen:

Guest Schema	
For Making Payment for more than one purpose on single challan please select Department and major head.	
Select Category :	Application/Examination fee
Select Purpose of payment	Application/Examination fee for Staff Selection Commission-SSC
----OR----	
Department:-	Haryana Staff Selection Commission-SSC
Major Head:-	0051-Public Service Commission
<a href="#">Back</a>	
<input type="button" value="Submit"/> <input type="button" value="Reset"/>	

5. Alternative of Point - 3, User may select directly “**Department**” and “**Major Head**” instead of selecting “**Purpose of Payment**” as shown in below mentioned screen:

Guest Schema	
For Making Payment for more than one purpose on single challan please select Department and major head.	
Select Category :	Application/Examination fee
Select Purpose of payment	--Select Purpose of payment--
----OR----	
Department:-	Haryana Staff Selection Commission-SSC
Major Head:-	--Select Major Head--
<b>Please read the instruction below</b>	
Now you can make any type of Government payment as well as generate Govern making Government payment as well as for generating stamp paper.	
(i) Log in at the site https://egrashry.nic.in by using "guest" as user id and passw by you, then you should get yourself registered online on this site by providing s	
(ii) Select the Category and the purpose of payment from the list provided. If the	
(iii) In case purpose is selected from the list, then a challan filled up with releva be filled up by providing other relevant details. If "others" is selected then sele head of account from the list provided. Select the district/sub district where offic details	
(iv) In case of payments to be made for Head of account "0030" which requires s phone number and select a security question and give its correct answer. This s	
	--Select Major Head-- 0049-Interest Receipts 0050-Dividends and Profits 0051-Public Service Commission 0070-Other Administrative Services 0071-Contributions and Recoveries towards Pension & other Retirement Benefits 0075-Miscellaneous General Services 0202-Education, Sports, Art and Culture 0215-Water Supply and Sanitation 0216-Housing 7610-Loans to Government Servants etc. 8009-State Provident Funds 8011-Insurance and Pension Funds 8121-General and Other Reserve Funds 8342-Other deposits 8443-Civil Deposits 8448-Deposits of Local Funds 8658-Suspense Accounts
<a href="#">Back</a>	

6. After selection, User to click on “**Submit**” Button. Upon clicking, E-Challan Page will be opened. On this page, User to enter 4 types of information.

- 6.1 Detail of the office of selected department for which payment is to be made - Here User to select “**District**”, “**Treasury**”, “**Office Name**”, “**PAN No.(If Applicable)**”, “**Year**” and after that selects “**period**”. After that, enters “**Nature of Tax payment**”, “**Amount**”, “**Total/Net Amount**”, “**Deduct: Commission**” and then “**Amount (in Words)**”. After entering amount details, User to select “**Security Question**” then to enter “**Email**” and “**Mobile No**”.

Detail of the office of Accountant General, Haryana Department for which Payment is to be made:			
District *	Chandigarh	Profile Name	GIS
Treasury *	00-Chandigarh	Department *	Accountant General, Haryana
Office Name *	9999-AG Haryana	PAN No.(If Applicable)	
Year(Period)	2013-14	-Select Period-	
BudgetHead		Amount in Rs.	
1. GIS-N.A-N.A (8011-51-107-51-51)		100	
Total/NetAmount(₹)	100	Deduct:Commission	0
Amount in Words	One Hundred Rupees		



- 6.2 Payment Detail - Here to select “E-Banking” in “Type of Payment” option. After click on dropdownlist front of “Name of Bank” here various banks are available for E-Banking payment But for **RTGS/NEFT only select only “SBI Aggregator” bank.**

Total/NetAmount(₹)	100	Deduct:Commission	0	<b>6.2</b>
Amount in Words	One Hundred Rupees			
<b>Payment Details :</b>				
Type Of Payment	<input type="radio"/> Manual <input checked="" type="radio"/> E-Banking	Name of Bank*:	SBI Aggregator	
<input checked="" type="radio"/> Cash <input type="radio"/> Single Cheque <input type="radio"/> Multiple Cheques				

- 6.3 Personal Detail - Here to enter information in columns i.e. “Tender’s Name”, “Identity (if any)”, “PIN”, “Town / City / District”, “Address” and “Particular (Nature/Purpose of Payment)”.

<b>Personal Detail :</b>				
Tender's Name*	sunny singla	Enter your Identity (if any)		
PIN	123456	Town/City/District		
Address *	123456	Particular(Please specify nature /Purpose of payment)*	1381 A sector 39 B u t chd	
Add Extra Details on Challan :			Add More Details	
<b>6.4</b> →			Submit	

- 6.4 Upon clicking on “Submit” button, Challan will be generated and after that redirected to “view page” where all details regarding challan will be displayed. If User feels, had done any mistake in challan generated, and then click on “**Back**” button as shown in below mentioned screen and go back to previous screen to correct the mistake.
- 6.5 If Challan is correct, then proceed further for **NEFT/RTGS** payment by clicking on “Continue” Button.



## NEFT/RTGS Payment in e-GRAS Haryana Application

**Payee Details**

GRN	27909811	Date	14-06-2017
Profile Name	CBI_27.06.2016	Type Of Payment	Online
Type Of Payment Mode	Cash	PRAN/GPF/PayeeCode/TIN/ Actt.No./VehicleNo./Taxid(If Any)	
Office Name	Deputy Advocate General Chandigarh (03-00-0323)	PAN No.(If Applicable)	
Treasury	Chandigarh	Full Name	sunny singla
Year (Period)	(2017-18) One Time	Address	123456
Govt./City/District		PIN	123456
SNo. Budget Head/Purpose		Amount in Rs.	
1	0070-60-800-86-51 Other Receipts		100
Particulars(If Any)	1381 A sector 39 B u t chd	Deduct:Commission	0
Amount In Rs	One Hundred Rupees	Total/NetAmount	₹ 100

6.4

6.5

Go Back

SBI Aggregator

Continue

7. After clicking on "Continue" Button, you will be redirected to bank portal where all the payment modes are available along with "NEFT/RTGS". So click on "Click Here" button under other payment modes for "NEFT/RTGS" payment.

STATE BANK OF INDIA [IN] | https://merchant.onlinesbi.com/merchant/merchantprelogin.htm

**SBI** **SBI ONLINE**

**STATE BANK MULTI OPTION PAYMENT SYSTEM**

**Net Banking**

- SBI  
Nil  
[Click Here](#)
- Other Banks  
Bank Charges: 0.0  
[Click Here](#)

**Card Payments**

- State Bank Debit Cards  
Bank Charges: Nil  
[Click Here](#)
- Other Bank Debit Cards  
Bank Charges: 0.8  
[Click Here](#)
- Credit Cards  
Bank Charges: 1.03  
[Click Here](#)

**Other Payments Modes**

- NEFT  
NEFT/RTGS  
Bank Charges: 0.0  
[Click Here](#)
- Buddy  
Buddy  
Bank Charges: 0.0  
[Click Here](#)

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8. After clicking on “NEFTS/RTGS” button you will be shown the “Disclaimer”. Check the box then proceed for further by click on “Confirm” button as shown in below screenshot.



9. After Confirmation, you will be shown all the necessary details regarding “NEFT/RTGS” payment, Where you can verify your payment information just to cross check once again.



## NEFT/RTGS Payment in e-GRAS Haryana Application

Payment details	
Government Receipt Number	0027909811
Remitter Name	sunny singla
Registration No/TIN No	ssingla1985
Head1 A/c	0070-80-800-86-51
Head1 Amt	100.00
Head2 A/c	0
Head2 Amt	0.00
Head3 A/c	0
Head3 Amt	0.00
Head4 A/c	0
Head4 Amt	0.00
Head5 A/c	0
Head5 Amt	0.00
Head7 A/c	0
Head7 Amt	0.00
Head8 A/c	0
Head8 Amt	0.00
Head9 A/c	0
Head9 Amt	0.00
Total Payment Amount	100
Mode of Payment	N
Location	0300
Filler	-
Amount in words	One Hundred Rupees only

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10. You need to confirm twice, After confirmation NEFT/RTGS Receipt will be available. You can take out the print out of "Benificery Detail" as well as download as a pdf.

# NEFT/RTGS Payment in e-GRAS Haryana Application

STATE BANK OF INDIA [IN] | <https://merchant.onlinesbi.com/merchant/merchantinterotherconfirm.htm>

17:10:07 IST

Cyber Treasury, Directorate of Treasuries and Accounts Finance Department, Haryana NEFT/RTGS Form	
Beneficiary Details	
Beneficiary Account Number (to be entered as it appears)	HRYGACP88361681
Amount	Rs. 100
Amount In Words	One Hundred Rupees only
Beneficiary Bank	State Bank of India
Beneficiary IFSC Code	SBIN0001509
Name & Address	Cyber Treasury, Directorate of Treasuries and Accounts Finance Department, Haryana
Beneficiary Reference Number	0027909811

**Note for Bidders'**

- The remittance should be within the prescribed time and as per the terms and conditions specified in tender.
- Please ensure the correctness of details inputted while remittance through RTGS/NEFT. SBI and Govt would not be responsible for the transactions rejected due to incorrect details inputted.
- For RTGS/NEFT transactions, Date and time at which payment is received in SBI would be relevant for the purpose of determining the issue as to whether payment was received in time or not. Therefore, bidders should make transactions well in advance so as to ensure that the payment reaches SBI before date and time for submission of tender.
- Bids for which payment is received after closing date/time for submission of tender/bid would be rejected and would not be considered for further processing. The payment would be returned back to the bank account from which the transaction was made.
- Bidders should verify/check the payment status on e-procurement portal. The transaction for which payment is received before bid/tender closing date and time would be displayed as SUCCESSFULL in the portal. Otherwise bidder may contact their bank from which the transaction was made.
- Bidder should ensure that tender document fees and EMD are remitted as one single transaction and not separate.
- Bidder should ensure that account no. entered during RTGS/NEFT remittance at any bank counter or Internet banking site is the same as it appears in e-Procurement remittance form. Bidder should not truncate this account number.
- No additional information like bidder's name, company name, etc. should be entered in the account no. column along with account no. for RTGS/NEFT remittance.
- Cash or transfer across the counter in SBI and Associates Banks not allowed and the payment may be treated as invalid and the respective bid is liable to be rejected.
- Please obtain UTR no. from your remitting bank for your record/future reference.
- Please note that this is only a remittance information form and not an acknowledgement of remittance.

In case the above points are not followed, the payment may be treated as invalid and the respective bid is liable to be rejected

**Disclaimer**

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[Click here to print the Remittance Form](#)

[Click here to Download in pdf](#)

[Click here to return to the Cyber Treasury, Directorate of Treasuries and Accounts Finance Department, Haryana site.](#)